



Plan your week

Plan high-level goals for every day of the week, write down scheduled events and meetings, roughly plan your time within each day, and get a head start on planning next week.



Goals
What do you want to focus on each day?

	Sunday 1	Monday 2	Tuesday 3	Wednesday 4	Thursday 5	Friday 6	Saturday 7
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8:00 AM							
9:00 AM							
10:00 AM				[Meeting]			[Family gathering]
11:00 AM							
12:00 PM							
1:00 PM		[Meeting]					
2:00 PM							
3:00 PM			[Event]				
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM							

Next week

What do you want to defer to next week?
What's coming up next?