DAILY TASK SHEET

TODAY IS Mon / Tue / Wed / Thu / Fri / Sat / Sun   Date: _____

From	Today's Tasks / Comments Start day at: _____ Finish day at: _____	Priority	Estimated time	Actual Time	Code

Read these expressions three times today (place a ☑ in the box as you need)

"The few things that work fantastically well should be identified, cultivated, nurtured and multiplied." - Richard Koch	"Nothing is particularly hard if you divide it into small jobs." - Henry Ford	"One can have no smaller or greater mastery than mastery of oneself" - Da Vinci