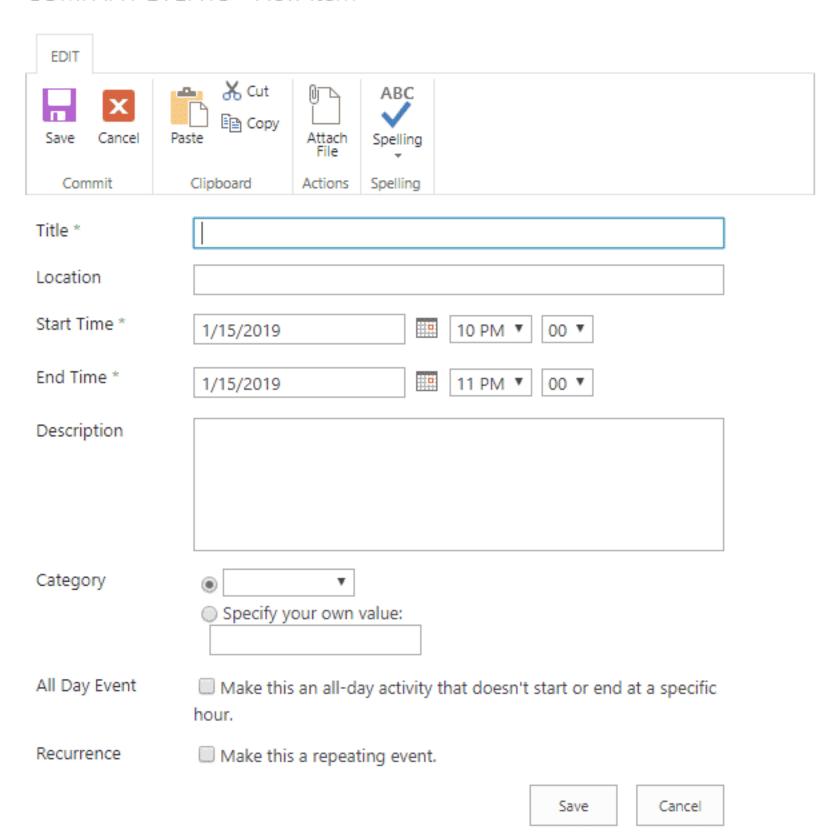# COMPANY EVENTS - New Item

×

EDIT

Save	Cancel	Paste	✂ Cut ⧉ Copy	Attach File	✓ ABC Spelling ▾
Commit		Clipboard		Actions	Spelling

Title *

Location

Start Time * 1/15/2019   📅   10 PM ▾   00 ▾

End Time *   1/15/2019   📅   11 PM ▾   00 ▾

Description

Category   ⦿ [▾]

⦾ Specify your own value:

All Day Event   ☐ Make this an all-day activity that doesn't start or end at a specific hour.

Recurrence   ☐ Make this a repeating event.

Save   Cancel