

Completing Section 2

- Completed by EMPLOYER.
- MUST be completed no later than **3 business days** after the employee begins work for pay.
- EMPLOYER MUST examine **original documents**.
- Documents MUST be **UNEXPIRED**.

<div style="display: inline-block; vertical-align: middle; text-align: center;"> <p>Employment Eligibility Verification</p> <p>Department of Homeland Security</p> <p>U.S. Citizenship and Immigration Services</p> </div>		<p>USCIS</p> <p>Form I-9</p> <p>DATE 04-2007</p> <p>Pages 07 of 10</p>
<p>Section 2. Employee or Authorized Representative Review and Verification</p> <p><i>(Employee or authorized representative must complete this section 2 within 3 business days of the employee's start of employment. For each job only, an employer must document both LUT 4 and a combination of one document from LUT 5 and one document from LUT 6 at least on the first day of employment.)</i></p>		
<p>Employee (fill out Section 2):</p> <p>First Name (Last, first, middle) <input type="text"/></p> <p>Last Name (Last, first, middle) <input type="text"/></p> <p>SSN <input type="text"/></p> <p>DOB <input type="text"/></p> <p>Gender <input type="text"/></p> <p>Signature <input type="text"/></p> <p>Date <input type="text"/></p>	<p>Authorized Representative (fill out Section 2):</p> <p>First Name (Last, first, middle) <input type="text"/></p> <p>Last Name (Last, first, middle) <input type="text"/></p> <p>SSN <input type="text"/></p> <p>DOB <input type="text"/></p> <p>Gender <input type="text"/></p> <p>Signature <input type="text"/></p> <p>Date <input type="text"/></p>	<p>Employer (fill out Section 2):</p> <p>First Name (Last, first, middle) <input type="text"/></p> <p>Last Name (Last, first, middle) <input type="text"/></p> <p>SSN <input type="text"/></p> <p>DOB <input type="text"/></p> <p>Gender <input type="text"/></p> <p>Signature <input type="text"/></p> <p>Date <input type="text"/></p>
<p>Section 3. Employer or Authorized Representative Review and Verification</p> <p><i>(Employer or authorized representative must complete this section 3 within 3 business days of the employee's start of employment. For each job only, an employer must document both LUT 4 and a combination of one document from LUT 5 and one document from LUT 6 at least on the first day of employment.)</i></p>		
<p>Employer (fill out Section 3):</p> <p>First Name (Last, first, middle) <input type="text"/></p> <p>Last Name (Last, first, middle) <input type="text"/></p> <p>SSN <input type="text"/></p> <p>DOB <input type="text"/></p> <p>Gender <input type="text"/></p> <p>Signature <input type="text"/></p> <p>Date <input type="text"/></p>	<p>Authorized Representative (fill out Section 3):</p> <p>First Name (Last, first, middle) <input type="text"/></p> <p>Last Name (Last, first, middle) <input type="text"/></p> <p>SSN <input type="text"/></p> <p>DOB <input type="text"/></p> <p>Gender <input type="text"/></p> <p>Signature <input type="text"/></p> <p>Date <input type="text"/></p>	<p>Employee (fill out Section 3):</p> <p>First Name (Last, first, middle) <input type="text"/></p> <p>Last Name (Last, first, middle) <input type="text"/></p> <p>SSN <input type="text"/></p> <p>DOB <input type="text"/></p> <p>Gender <input type="text"/></p> <p>Signature <input type="text"/></p> <p>Date <input type="text"/></p>