

## FACTORY AUDIT REPORT

Supplier name		Factory name	
Date		Auditor(s)	
Product category			
Factory address			

### 1. SUMMARY OF FINDINGS

#### 1.1 Observations and conclusion

	Good	Average	Bad	Comments
General organization in the factory				
Working environment (light, noise..)				
Motivation of top management				
Ease of mutual understanding				

	Yes, for sure	Probably	Probably not	Comments
Can they make our product?				
Do they have enough capacity?				
Do they already sell to our country?				
Do they understand our standards?				

	Low cost, high volume	Intermediate	High quality, low volume	Constant new product development
Factory's main focus				

#### 2.1 Decision

	Yes	No	Comments
Is this factory approved?			
Will close monitoring of first production run be necessary?			