

File Edit View Go Tools Actions Help

New

Open

Close All Items

Save As...

Save Attachments

Folder

Data File Management...

Import and Export...

Archive...

Page Setup

Print Preview

Print... Ctrl+P

Work Offline

Exit

Mail Message Ctrl+N

Post in This Folder Ctrl+Shift+S

Folder... Ctrl+Shift+E

Search Folder... Ctrl+Shift+P

Navigation Pane Shortcut...

Appointment Ctrl+Shift+A

Meeting Request Ctrl+Shift+Q

Contact Ctrl+Shift+C

Distribution List Ctrl+Shift+L

Task Ctrl+Shift+K

Task Request Ctrl+Shift+U

Journal Entry Ctrl+Shift+J

Note Ctrl+Shift+N

Internet Fax Ctrl+Shift+X

Choose Form...

Choose InfoPath Form... Ctrl+Shift+T

Outlook Data File...

Large Mail  
Unread Mail  
Unread Mail1 (113)