

Medical Inventory Control Log - MONTH YEAR

MS 734 Attachment C
November 2008

Use this form (PC-734C) to track ordering, receiving, accepting, data entering, and conducting inventories for all medical supplies that are "specially designated" or controlled substances. Please note that separate entries for the same drug with different expiration dates are required. Use the last column to record results of the quarterly physical inventory. If the physical count equals the Inventory Control Log amount indicate this result as 'OK.' Overages and shortages must be indicated using + or -, for example, an overage of 3 would be recorded as +3, or a shortage of the same amount would be -3. Attach a copy of the completed physical inventory results to the "Medical Supplies Periodic Physical Inventory & Certification of Results"

* This field MUST be recorded

[illegible]