

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1								Today's Date:						
2														
3		Last	First	Date of Birth	Department	Service	Office Location	Extension	Building					
4		DECKER	JOHN	10/1/1991	Engineering		Lab-02 2099							
5		BARRY	ANGELA	10/1/1991	Engineering		Central-02 2770							
6		COLE	DANIEL	1/20/2000	Development		Central-08 2544							
7		CHAFFEE	ADAM	2/15/2001	Facilities		HQ-06 2110							
8		DONNELL	SUSAN	5/2/2002	Accounting		HQ-04 2066							
9		FERN	ELIZABETH	8/8/2003	Human Resources		HQ-08 2511							
10		ELLIS	JANET	9/22/2006	Accounting		HQ-09 2665							
11		CHUNG	BOB	11/17/1986	Accounting		HQ-03 2667							
12		FLANDERS	SABRINA	6/1/1989	Development		Central-12 2967							
13		CLARK	JOHN	9/5/1997	Accounting		HQ-10 2700							
14		BOLLER	MARY	6/1/2001	Accounting		HQ-11 2678							
15		CAROL	ELIZABETH	5/7/1998	Executive		HQ-01 2089							
16		CLARK	ANNA	10/1/2003	Development		Central-07 2547							
17		CLARKE	JOE	3/19/2004	Customer Service		HQ-02 2109							
18		COMUNTZIS	MARK	5/17/1995	Engineering		Central-01 2046							
19		FILOSA	ALEXANDRA	10/17/1992	Engineering		Central-11 2046							
20		FERRIS	JIM	4/4/1992	Accounting		HQ-05 2688							
21		CHU	LAURIE	11/1/1996	Development		Central-05 2546							
22		CHASE	FRED	12/15/1998	Human Resources		HQ-07 2478							
23		BINGA	MARY	5/3/2007	Human Resources		HQ-15 2055							
24		DESIATO	BARBARA	6/14/1999	Tech. Support		Lab-09 2326							
25														
26														
27														
28														

Excel
Separating Data into Separate Columns