

Organizational Professional Development Plan Template: Assess

Skills and knowledge to improve organizational capacity

For each topic, identify which categories of staff might benefit from professional development related to that topic. You might choose to indicate which staff should be targeted by marking that box with a “✓” or you might want to indicate specific skills or knowledge that would be relevant for staff in that category. Keep in mind that it is important to tailor professional development opportunities to the expectations for a particular role.

	Leadership	Supervisors and managers	Direct service and facilitators	Program partners
Communication				
Community mobilization				
Health referrals				
Partnerships				
Program evaluation				
Program planning				
Sustainability				
Other:				
Other:				