

# 12 WEEK YEAR PLANNER TEMPLATE

Transform your year, 12 weeks at a time,  
with our dynamic 12 Week Year Planner Template  
- where goals become achievements  
at an accelerated pace.



## 12 Week Year Planner Template

Month:	January
Week:	1
January 1 - January 7	

### January

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Day	Task/Action Item Description	Priority
Sunday	Plan the week's goals	High
Monday	Kickstart a new project	Medium
Tuesday	Research project requirements	High
Wednesday	Create project timeline	Low
Thursday	Assign tasks to team members	High
Friday	Review project progress	Medium
Saturday	Update project documentation	Medium

Instructions:
-Set clear and specific goals for each 12-week cycle.
-Schedule tasks in the Weekly Planner section.
-Reflect and review your progress at the end of each cycle.