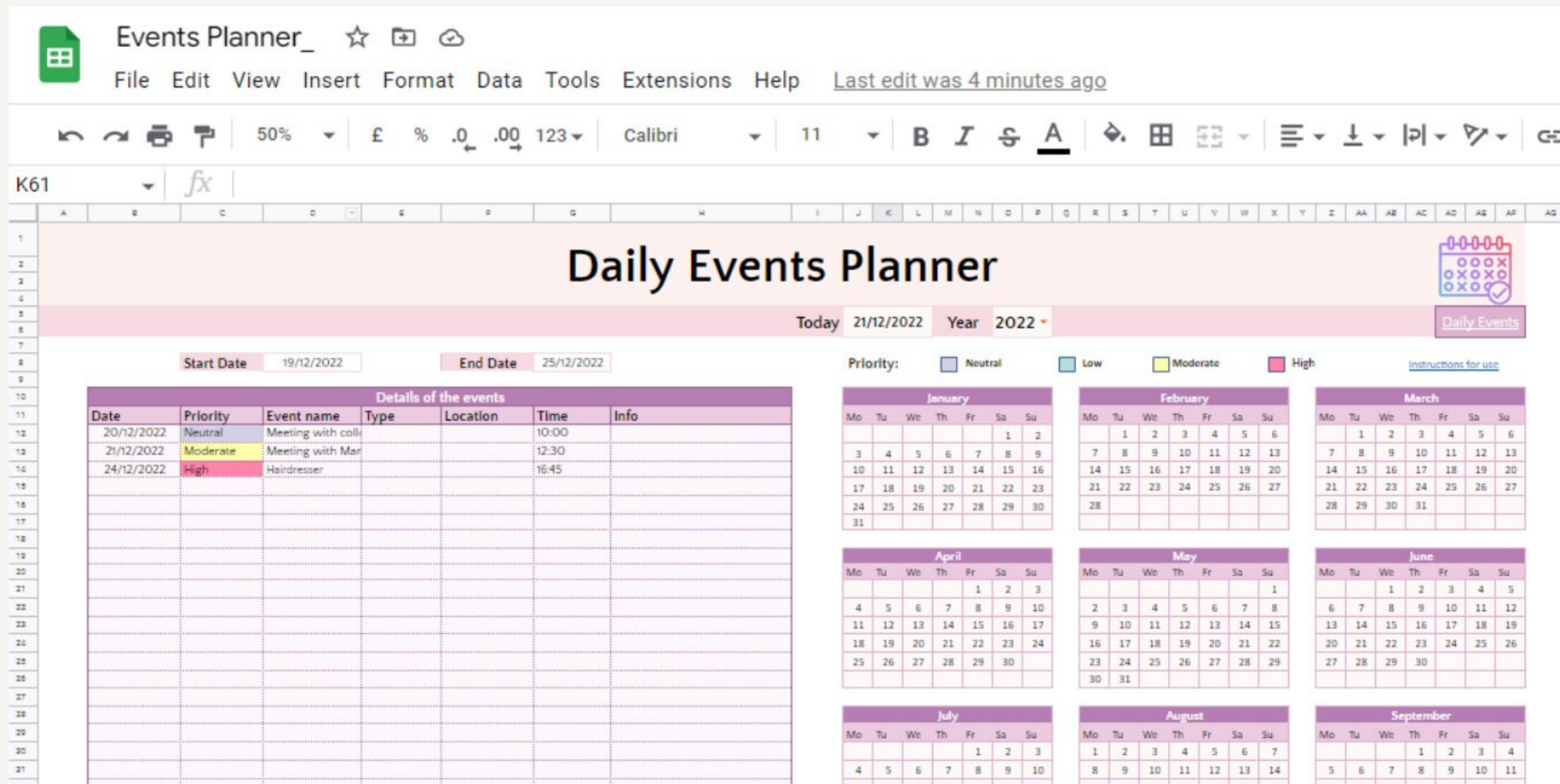


What is included



Events Planner_ ☆ 📁 ☁

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Daily Events Planner

Today 21/12/2022 Year 2022

Start Date 19/12/2022 End Date 25/12/2022

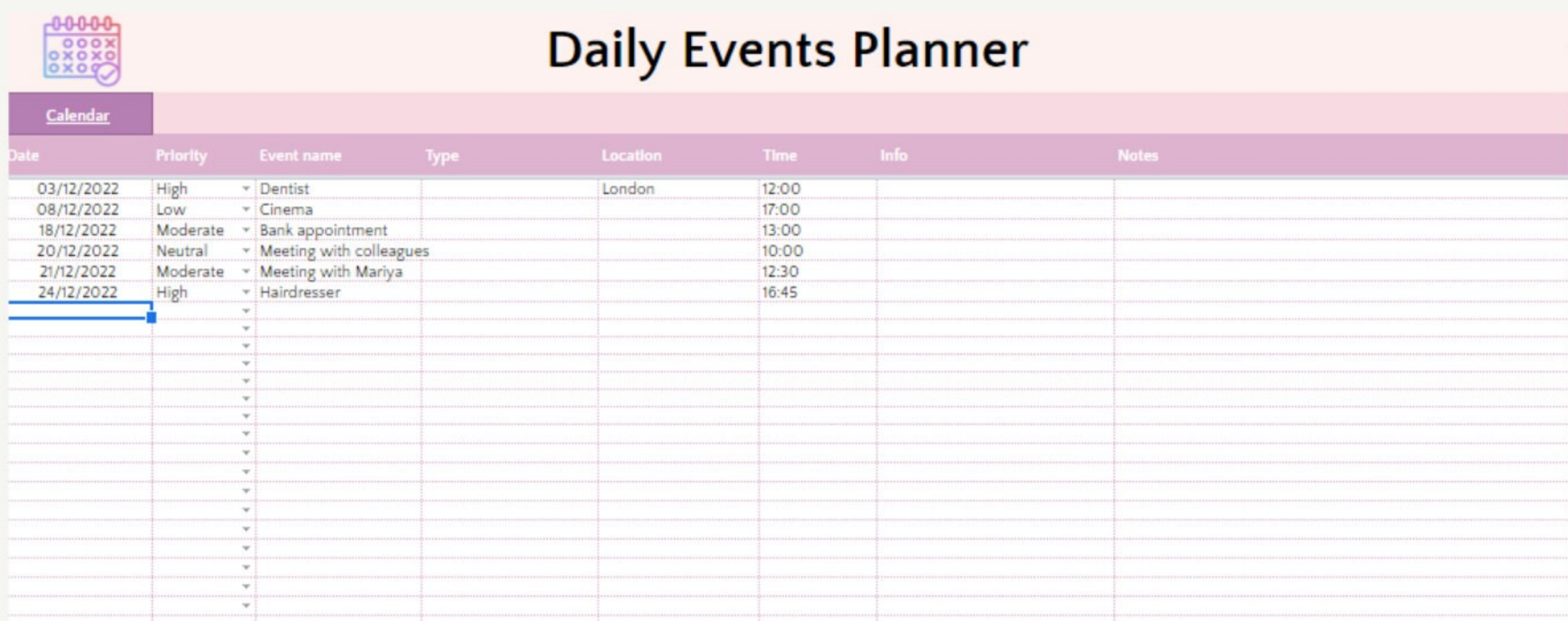
Priority: Neutral Low Moderate High [Instructions for use](#)

Details of the events						
Date	Priority	Event name	Type	Location	Time	Info
20/12/2022	Neutral	Meeting with colleagues			10:00	
21/12/2022	Moderate	Meeting with Mariya			12:30	
24/12/2022	High	Hairdresser			16:45	

Calendar

January February March April May June July August September

Calendar sheet - dates with events are highlighted based on their priority



Daily Events Planner

Calendar

Date	Priority	Event name	Type	Location	Time	Info	Notes
03/12/2022	High	Dentist		London	12:00		
08/12/2022	Low	Cinema			17:00		
18/12/2022	Moderate	Bank appointment			13:00		
20/12/2022	Neutral	Meeting with colleagues			10:00		
21/12/2022	Moderate	Meeting with Mariya			12:30		
24/12/2022	High	Hairdresser			16:45		

Daily Events tab - data entry worksheet for events details