

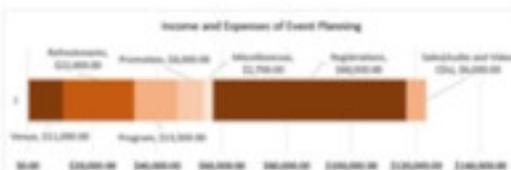
Event Planning Budget Worksheet

Summary of Expenses and Income

Venue	\$11,000.00
Refreshments	\$22,000.00
Program	\$11,000.00
Promotion	\$8,000.00
Microphones	\$2,700.00
Total Expenses	\$57,200.00

Budget Summary

Total Expenses	\$57,200.00
Total Actual Income	\$66,000.00
Balance	\$8,800.00



Expenses

Category	Amount
Venue	
Rooms/Hall Rent	\$1,000.00
Furniture	\$1,000.00
Equipment's (Speakers, Microphones, etc.)	\$1,000.00
Decorations	\$1,000.00
Refreshments	
Food	\$20,000.00

