

Appendix 2: Sample Session Plan

Trainer/assessor name	Adrian Gore	Delivery year	2011	Delivery semester	Second
Trainer/assessor contact	Hole-tech Training Group 0443 733 001	Delivery context	Group-based delivery of SIFBCR020A Dig a grave manually to Mary River Council employees		
Session number and name	Session 2: Conduct manual grave excavation and shoring			Date:	20/10/2011

Objectives	Details	Learning resources	Learning activities	PowerPoint	Assessment
Map reading and surveys	Introduce features of maps including: <ul style="list-style-type: none"> • scale • true north • map legends 	<i>Using a Map and Compass</i> by Don Geary Council graveyard maps	Trainer-led explanation Activity 1. Individual activity. Locate grave site on the map Activity 2. Onsite group-based activity. Find location of grave sites using surveys and maps	Slide 1-5	Assessment Task 1: Map reading
Safe and appropriate use of relevant tools	Types of injuries from use of hand tools. Injuries from cave-ins.	Work health and safety websites	Trainer-led discussion on PPE Activity 3. Group-based research on injuries	Slide 6-12	Assessment Task 2: Forming a grave
	Regulatory PPE requirements including: <ul style="list-style-type: none"> • gloves • steel capped boots • hi-vis jackets • sun protection 	Council work-rules and state legislation	Activity 4. Individual checklist Activity 5. Group-based response to scenarios	Slide 13-20	