

# MAY

# 2024

SUN MON TUE WED THU FRI SAT

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## EVENTS

- 3- Factory Visit
- 6- June Order Form Submission
- 13- Follow-up of Orders
- 24- Bulk Product Delivery for April Orders
- 27- Business Inventory
- 31- Team Meeting

## NOTES

- 1.Gather customer orders on or before May 6th.
- 2.Prepare product reports and gather customer feedback before the Monthly Team Meeting.
- 3.Coordinate with courier shipping services.