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# Statement Of Work Template

**i** A statement of work is a kind of contract between a customer and a company. It outlines all the different elements, activities and details that make up a project. Before your project even begins, key parties need to agree on the statement of work. Use our template to help you get oriented and customize away!

**Project Name:** The Next Best Project  
**Current Date:** February 21, 2021  
**Estimated Project Duration:** 9 months

**Project Manager:** Scooby Doo  
**Client:** Scrappy Doo

## Project Introduction

Provide initial context to your project, describing what it is and who's working on it.

## Project Background

Outline any relevant background information here. Consider the market and the parties involved.



Drag and drop  
or click to upload an image

## Purpose Statement

Describe the purpose behind your project. Why is it necessary, interesting or useful? You can also touch on general project objectives and deliverables here.

## Scope of Work

Here, outline all the different elements that'll make up your project. Make sure to define what is included within the boundaries of your project and what isn't.

