

# APPLICATION for EMPLOYMENT

Mills Construction, Inc.

1311 Main Avenue South, Brookings, SD 57006

(605)697-3100

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Company.

## Please Print

Position applied for \_\_\_\_\_ Date of application \_\_\_\_\_

Name \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Telephone# (\_\_\_\_) \_\_\_\_\_ Cell # (\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Referral Source (How did you hear about us?) \_\_\_\_\_

If you are under 18, and it is required, can you furnish a work permit? \_\_\_\_yes \_\_\_\_no

If **no**, please explain \_\_\_\_\_

Have you ever been employed here before? \_\_\_\_yes \_\_\_\_no If **yes**, give dates and supervisors \_\_\_\_\_

Are you legally eligible for employment in this country? \_\_\_\_yes \_\_\_\_no

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_ What is your desired salary range? \$ \_\_\_\_\_

Type of employment desired: \_\_\_\_Full-Time \_\_\_\_Part-Time \_\_\_\_Temporary \_\_\_\_Seasonal

Driver's license number if driving may be required in position for which you are applying \_\_\_\_\_ State \_\_\_\_\_

*Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.*

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? \_\_\_\_yes \_\_\_\_no

If **yes**, please provide date(s) and details \_\_\_\_\_

## EMPLOYMENT HISTORY Starting with your most recent employer, provide the following information:

Employer \_\_\_\_\_ Telephone # \_\_\_\_\_ Dates employed: Mo. \_\_\_\_\_ Yr. \_\_\_\_\_ to Mo. \_\_\_\_\_ Yr. \_\_\_\_\_

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Starting Wage: \_\_\_\_\_ (hourly or salary?)

Starting job title \_\_\_\_\_ Final job title \_\_\_\_\_ Final Wage: \_\_\_\_\_ (hourly or salary?)

Immediate supervisor and title \_\_\_\_\_ May we contact for reference? \_\_\_\_yes \_\_\_\_no \_\_\_\_later

Why did you leave? \_\_\_\_\_

Summarize the type of work performed and job responsibilities: \_\_\_\_\_

What did you like most about your position? \_\_\_\_\_

What were the things you liked least about the position? \_\_\_\_\_

Employer \_\_\_\_\_ Telephone # \_\_\_\_\_ Dates employed: Mo. \_\_\_\_\_ Yr. \_\_\_\_\_ to Mo. \_\_\_\_\_ Yr. \_\_\_\_\_

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Starting Wage: \_\_\_\_\_ (hourly or salary?)

Starting job title \_\_\_\_\_ Final job title \_\_\_\_\_ Final Wage: \_\_\_\_\_ (hourly or salary?)

Immediate supervisor and title \_\_\_\_\_ May we contact for reference? \_\_\_\_yes \_\_\_\_no \_\_\_\_later

Why did you leave? \_\_\_\_\_

Summarize the type of work performed and job responsibilities: \_\_\_\_\_

What did you like most about your position? \_\_\_\_\_

What were the things you liked least about the position? \_\_\_\_\_

Employer \_\_\_\_\_ Telephone # \_\_\_\_\_ Dates employed: Mo. \_\_\_\_\_ Yr. \_\_\_\_\_ to Mo. \_\_\_\_\_ Yr. \_\_\_\_\_

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Starting Wage: \_\_\_\_\_ (hourly or salary?)

Starting job title \_\_\_\_\_ Final job title \_\_\_\_\_ Final Wage: \_\_\_\_\_ (hourly or salary?)

Immediate supervisor and title \_\_\_\_\_ May we contact for reference? \_\_\_\_yes \_\_\_\_no \_\_\_\_later

Why did you leave? \_\_\_\_\_

Summarize the type of work performed and job responsibilities: \_\_\_\_\_

What did you like most about your position? \_\_\_\_\_

What were the things you liked least about the position? \_\_\_\_\_