

# 2016-2017 Annual School Counseling Calendar



|           | Core<br>Counseling<br>Curriculum                                                                                                                                   | Individual<br>Student<br>Planning                                                                                      | Responsive<br>Services                                                                                                                           | Indirect<br>Services for<br>Students                                                                                               | Program<br>Planning/School<br>Support                                                                                                                                                          | PD/Other                                                                                                                                 |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| August    | Planning for the school year (group counseling and classroom guidance lessons)                                                                                     | Meet with students/parents who have scheduling issues<br>Dual Enrollment                                               | As needed/requested<br>Child Study/504                                                                                                           | Finalize schedules for the school year                                                                                             | Meet with teachers and administrators to discuss program planning for the year                                                                                                                 | Various Professional Developments (i.e. Suicide Risk Assessment, Convocation, etc.)                                                      |
| September | Freshmen meetings (individual and group)<br>Classroom Guidance (seniors)<br>Pathway Classroom Guidance                                                             | Schedule changes<br>Add/Drop<br>Begin planning for senior meetings<br>Service Academy applications and recommendations | Individual Counseling<br>Personal/Social issues (i.e. school/social anxiety)<br>Crisis response<br>Parent/teacher conferences<br>Child Study/504 | Begin writing recommendation letters for seniors<br>Academic histories for new students<br>Setting up college visits               | SMART Goals<br>Professional Learning Community (PLC)<br>Student Support Team meetings for at-risk seniors                                                                                      | PBIS<br>College Board Workshops<br>College information sessions for counselors<br>PD for online learning programs/NLP                    |
| October   | Continue freshmen meetings<br>Review students' grades and progress<br>Group counseling (personal/social, academic, and career)<br>Pathway Classroom Guidance       | Begin senior meetings (review credits, SOLs, post-secondary plans)                                                     | Individual Counseling<br>Personal/Social issues<br>Crisis response<br>Parent/teacher conferences<br>Child Study/504                              | Continue writing recommendation letters<br>Assist seniors with college applications, scholarship searches, FAFSA<br>College visits | SMART Goals<br>PLC<br>Parent/teacher conferences<br>Weekly department meetings<br>Weekly admin team meetings<br>Consultation with social worker, SAC, school psychologist<br>Manufacturing Day | Manufacturing Day<br>PSAT<br>VSCA Conference<br>Program of Studies review<br>College Fair<br>College information sessions for counselors |
| November  | Continue freshmen meetings<br>Review students' grades and progress<br>Group counseling<br>Classroom guidance<br>Pathway Classroom Guidance<br>Military Career Fair | Finish senior meetings                                                                                                 | Individual Counseling<br>Personal/Social issues<br>Crisis response<br>Parent/teacher conferences<br>Child Study/504                              | Continue writing recommendation letters<br>Assist seniors with college applications, scholarship searches<br>College visits        | SMART Goals<br>PLC<br>Parent/teacher conferences<br>Weekly department meetings<br>Weekly admin team meetings<br>Consultation with social worker, SAC, school psychologist                      | College information sessions for counselors                                                                                              |