

ALLEGAN COUNTY TEAM CHARTER

version: 11/23/2015

1.0 INTRODUCTION:

The purpose of this document is to identify the intent, composition, and scope of authority of a specialist or cross functional team within Allegan County. The importance of this document is to establish an operational charter by which expectations, decision making authority, reporting parameters, and an escalation processes are clearly identified to the County and the members of the team.

2.0 TEAM COMPOSITION:

TEAM NAME:	911 Radio Project “Steering Committee”
<i>Team Sponsor:</i>	Rob Sarro - County Administrator / Ex Officio member
<i>Team Leader:</i>	Jeremy Ludwig – Dispatch Director
<i>Project Manager:</i>	Valdis Kalnins – County Project Manager
<i>Core Membership:</i>	
County Board Member	Jon Campbell – County Commissioner
911 Policy Board member	Jim Pitsch – Salem Twp Supervisor
LE Representative (appointed by ACLEC)	Josh Morgan (Allegan Police), Alt – Brett Ensfield (ACSD)
Fire Representative (appointed by ACFCA)	Brandon Weber (Otsego Fire), Alt – David Haverdink (Hamilton Fire)
EMS Representative (Appointed by ACMCBA)	Ryan Cronk (Plainwell EMS), Alt – Bob Hess (WAEMS)
<i>Support</i>	
	Steve Sedore - Executive Director of Operations
	Jan Goswick – Central Dispatch
	Randy Vanatter – Information Services
	Rich LaBombard – Facilities Management
	Shannen Chamberlain – Central Dispatch
<i>Meeting schedule:</i>	Weekly - Tuesdays at 10:00 or 1:00 as planned out ahead of time. Less frequently once project gets underway
<i>Established date:</i>	August 10, 2015