

**Circle Name: Circle of sight**

### **Planning Template**

**1. Your team: Audrey Bernadine Amisalo, Megan Arenaje, Dana Fajardo, Cassandra Martine Cepeda, Aymiira Lyla Babaran, Christi Angela Tablante**

**2. Collect your thoughts: (What will you do?)**

- We will make a tutorial on how to make a youtube video**

**3. Write your task list. Indicate who is in charge of each task.**

- Audrey and Megan will be assigned to plan the day and time**
- Dana and Cass are assigned with the information**
- Lyla and Christi are tasked with determining the materials needed**

**4. What materials will you need?**

- For the materials we will need a simple setup like a camera, microphone, proper lighting, and many more.**

**5. Plan your time.**

**How many days? – 3**

**How many hours per day? – 2-3**