

# APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

## PERSONAL INFORMATION

NAME

LAST

FIRST

MIDDLE

PRESENT ADDRESS

STREET

CITY

STATE

ZIP

PERMANENT ADDRESS

STREET

CITY

STATE

ZIP

PHONE NO.

ARE YOU 18 YEARS OR OLDER? Yes ☐ No ☐

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE UNITED STATES? Yes ☐ No ☐

## EMPLOYMENT DESIRED

POSITION

(WRITE YOUR  
OWN STATE)

SALARY  
DESIRED

ARE YOU EMPLOYED NOW?

IF SO, WHY ARE YOU  
IN YOUR PRESENT EMPLOYMENT?

HOW APPLIED TO THIS COMPANY BEFORE?

WHERE?

WHEN?

REFERRED BY

| EDUCATION                                 | NAME AND LOCATION OF SCHOOL | NO. OF YEARS ATTENDED | DID YOU GRADUATE? | SUBJECTS STUDIED |
|-------------------------------------------|-----------------------------|-----------------------|-------------------|------------------|
| HIGH SCHOOL                               |                             |                       |                   |                  |
| COLLEGE                                   |                             |                       |                   |                  |
| TRADE, BUSINESS OR CORRESPONDENCE SCHOOLS |                             |                       |                   |                  |

## GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK

SPECIAL SKILLS

ACTIVITIES (CML, ATHLETIC, ETC.)

EXCLUSIVE ORGANIZATION: THE NAME OF WHICH INDICATES THE RACE, COUNTRY, SEX, AGE, MARITAL STATUS, COLOR OR ORIGINATORY OF ORIGIN OF ITS MEMBERS

U.S. MILITARY OR  
NAVAL SERVICE

RANK

PRESENT MEMBERSHIP IN  
NATIONAL GUARD OR RESERVES

\*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.