



Title: PROCEDURES FOR DISTRICT BOARD MEETINGS/PUBLIC HEARINGS	Code: A0107
Authority: Wis. Stats., Chapter 19, Subchapter V, § 38.08; Board Minutes, 10/23/84; 1/22/90; 2/20/96; 11/26/96; 9/28/99; 12/18/01; 2/26/02; 4/22/03; 9/25/07	Original Adoption: 10/23/84 Revised/Reviewed: 9/25/07 Effective: 9/26/07

**District Board Meetings/Public Hearings**

Regular District Board meetings shall be held monthly, at a date, time, and place established at the organizational meeting. The regular meeting may, however, be set at another time or place, or be waived by resolution of the district board at a preceding meeting.

Special meetings may be called at any time by the Chairperson and shall be called by the Secretary upon written request of four or more members of the District Board.

The District Board may, from time to time, conduct public hearings at which members of the general public, MATC employees or MATC District Board members may testify. Public hearings conducted by the District Board are for the purpose of the District Board receiving information only. The procedure to be followed by the District Board at public hearings shall be at the discretion of the District Board. Time limitations on presentations, the order of speaking, and other matters shall be set as the District Board determines appropriate for the public hearing in question. The Chairperson shall determine the procedure to be followed during the public hearing, subject to modification by the full District Board.

District Board meetings/hearings shall be accessible to all citizens and be barrier free, and otherwise in compliance with the requirements of the Americans With Disabilities Act.

**Election of District Board Officers**

Pursuant to Wisconsin Statute 38.08, the District Board shall hold its annual organizational meeting on the second Monday in July at which time it shall elect from among its members a Chairperson, Vice Chairperson, Secretary, and Treasurer.

The election shall be conducted in the manner described below.

The District Board shall conduct the election of officers in the following order: Chairperson, Vice Chairperson, Secretary, and Treasurer. Chapter 19 of the Wisconsin Statutes allows District Board members to attend the annual meeting by telephone. Accordingly, voting may occur by having the board member who is off site deliver