

Task Planning - Team Workload Management

Monday		Tuesday		Wednesday		Thursday		Friday		Saturday
Available	2-Jan	Design	3-Jan	Support	4-Jan	Support	5-Jan	Tech	6-Jan	
Leave		Leave		Leave		Leave		Leave		Leave
Design		Design		Design		Design		Design		Design
Test		Test		Test		Test		Test		Test
Test		Test		Test		Available		Test		Test
Build		Build		Build		Build		Build		Build
Support	9-Jan	Support	10-Jan		11-Jan	Design	12-Jan	Leave	13-Jan	
Analysis		Test		Available		Test		Available		Design
Design		Design				Test				Analysis
Test		Test				Test				Design
Test		Test				Test				Design
Build		Build				Build				Design
Holiday	16-Jan	Available	17-Jan	Support	18-Jan	Support	19-Jan		20-Jan	
Holiday		Available		Support		Build		Build		
Holiday		Available		Design		Design		Design		
Holiday		Available		Test		Test		Test		
Holiday		Available		Test		Test		Test		
Holiday		Available		Build		Build		Build		
Support	23-Jan	Support	24-Jan	Leave	25-Jan	Support	26-Jan	Available	27-Jan	
Analysis				Leave		Build		Available		
Design				Leave		Design		Available		
Test				Leave		Test		Available		
Test		Test		Analysis		Test		Available		
Build		Build		Design		Build		Available		

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PROJECT MANAGEMENT