

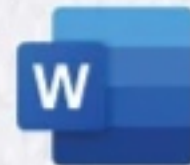
CALENDAR SCHEDULE

Month of: January

| MON                                                   | TUE                                                            | WED                                              | THU                                                     | FRI                                                             | SAT                                                             |
|-------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|
|                                                       | 9:00 AM<br>Client Meeting<br>Office                            |                                                  |                                                         | 1:00 PM<br>Project Review<br>Virtual Meeting                    |                                                                 |
| 10:30 AM<br>Team Collaboration<br>Office              | 9:30 AM<br>Strategic Planning<br>Office - Conference<br>Room A |                                                  | 3:00 PM<br>Marketing<br>Presentation<br>Client's Office |                                                                 | 2:00 PM<br>Project Deadline<br>Home Office                      |
| 10:00 AM<br>Project Kick-Off<br>Office - Project Room |                                                                | 11:30 AM<br>Training Session<br>Virtual Training | 2:30 PM<br>Budget Review<br>Office                      |                                                                 | 1:30 PM<br>Lunch Meeting with<br>Networking<br>Local Restaurant |
|                                                       |                                                                |                                                  |                                                         | 12:00 PM<br>Team Lunch Meeting<br>Office - Conference<br>Room B | 8:45 AM<br>Weekly Report<br>Submission<br>Home Office           |
| 9:15 AM<br>Client Follow-Up<br>Virtual Meeting        | 3:30 PM<br>Project Status Update<br>Office                     |                                                  |                                                         |                                                                 |                                                                 |

# CALENDAR SCHEDULE TEMPLATE

This versatile tool offers an editable and customizable layout to suit your unique scheduling needs.



Available **File Formats**