

MOVE-IN/MOVE-OUT CHECKLIST

Use this checklist when you first move in to a new apartment to document the current condition. Schedule a walk-through with your landlord/property manager and be sure to mark down and photograph any existing damage. Make arrangements for them to complete any necessary repairs. Before the lease ends, schedule another walk-through and repeat the process. This can help minimize disagreements about when any damage to the apartment occurred.

OVERVIEW

Rental Address: _____

Tenant(s) Signature(s): _____

Landlord/Property Manager Signature: _____

Date of Move-In Walkthrough: _____ Date of Move-Out Walkthrough: _____

EXTERIOR

	Move-In Condition			Move-Out Condition	
	OK	Needs Repair		OK	Needs Repair
Doors			Doors		
Siding			Siding		
Roof			Roof		
Mailbox			Mailbox		
Driveway			Driveway		
Steps			Steps		
Lawn			Lawn		
Walkway			Walkway		
Porch			Porch		
Recycle Bin			Recycle Bin		
Trash Bin			Trash Bin		
Light Fixtures			Light Fixtures		



THE UNIVERSITY OF VERMONT
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