

# Company Name

Company Slogan

Street Address  
City, ZIP Code  
Phone 111.123.1234 Fax 111.123.1234

# INVOICE

DATE: November 20, 2007  
INVOICE # 5

FOR: Project or Service  
Description

**BILL TO:**  
Name  
Company Name  
Street Address  
City, ZIP Code  
Phone

DESCRIPTION	HOURS	RATE	AMOUNT
			\$ -
SUBTOTAL			\$ -
TAX RATE			4.50%
SALES TAX			-
OTHER			
TOTAL			\$ -

Make all checks payable toYour Company Name

THANK YOU FOR YOUR BUSINESS!