## Planned Preventive Maintenance schedule

Activity & Location	Frequenc	8-Apr	15-Apr	22-Apr	29-Apr	6-May	13-May	20-May	27-May	3-Jun	10-Jun	17-Jun	24-Jun	1-Jul	8-Jul	15-Jul	22-Jul	29-111
In House	Week	2				6								14	15	16		
Inspect perimeter gates & fencing	W														, ,			
Inspect internal fire doors & final ex	W																	
Inspect Playground	W		, ,		, ,				, ,		, ,						, ,	
Check fire alarms call points	W																	
Check H & C water services	W																	
Log/Record all Utility Meter Reading	М																	
Legionella Monitoring Tasks to be <u>Recorded</u>			15-5		v v		18 8		x v		z v		g - yc		v v			
Little used outlets flush through an	W																	L
Sentinel Taps H/W should be at lea	М										7 9				1 1			
Sentinel Taps C/W should be below	М																	L
TMV's where fitted H/W should be	М																	
Water leaving Calorifer should be a	М																	L
Water returning Calorifer should be	М																	
Shower heads/hoses dismantle &	М																	L
Incoming cold water inlets should b	6M																	
Service & Re-commission Thermos	Y																	
Fire Safety Monitoring																		
Check indicator/alarm panel showi	D																	
Check all exits can be opened	D																	