



Phone Message



Phone Message

e _____ Time _____

Date _____ Time _____

one _____

Phone _____

- Telephoned ☐
- Came to See You ☐
- Wants to See You ☐
- Returned Your Call ☐
- Please Call ☐
- Will Call Again ☐
- Urgent ☐
- When Possible ☐

- M _____
- of _____
- Phone _____
- ☐ Telephoned ☐ Please Call
- ☐ Came to See You ☐ Will Call Again
- ☐ Wants to See You ☐ Urgent
- ☐ Returned Your Call ☐ When Possible

essage _____

Message _____

By: _____

By: _____



Phone Message



Phone Message

e _____ Time _____

To _____

Date _____ Time _____

one _____

- Telephon
- Came to
- Wants to
- Returned

- ase Call
- ll Call Again
- gent
- hen Possible

essage _____

Printable Telephone
Message Template

By: _____

By: _____