

**Sample
Memorandum of Agreement
Between the
[name of ADRC]
and the
[name of ILC]**

Purpose

The following is an agreement between the Aging and Disability Resource [ADRC name here] and [ILC name here].

The purpose for this Memorandum of Agreement (MOA) is to recognize interconnected and complementary nature of the services provided by the Disability Resource Center (ADRC) and the Independent Living Center define the roles, responsibilities and procedures for collaboration between ILC.

The period of this agreement begins on [insert date] and continues until terminated.

Roles and Responsibilities

Referrals for Service

The ILC will refer customers to the ADRC for services such as:

- Information and assistance where ADRC services can complement those provided by the ILC,
- Long-term Care Options counseling
- Disability and elderly benefits counseling,
- Access to publicly funded long term care, including administration term care functional screen,
- Any other ADRC service that may benefit the consumer, and
- Individual advocacy.