



Headings you add to the document will appear here.

Are you writing a document in Google Docs and are having a hard time trying to create multiple columns? Don't fret, you aren't alone in this. There are a lot of people that have trouble knowing how to do the same. The commands between this app and Microsoft Word may be similar in a few ways, but enough is different to prove confusing.

As Google Docs is a handy tool which is available to anyone who has an internet connection, not being able to fully take advantage of all its capabilities isn't ideal.

Fortunately, these commands are rather simple, and easily remembered with a proper instruction guide.

In this article, we'll show you a complete step-by-step walkthrough of how to make two columns in Google Docs, along with all related commands when using this template. With this info, you can adjust the format of your document to fit your needs.

