ORGANIZATION

THIS IS A PRINTABLE NEWSLETTER that can be fully customized for your school, club or event. You can change the color or remove the banner, boxes, shapes and dotted lines by right-clicking on them with your mouse and selecting the format shape option. The article text used is 12 point Tahoma font for easy readability. All of the title text is the free font typeface called Pupcat, download at http://www.dafont.com/pupcat.font if you do not already have it installed on your computer. Thank you for downloading and using this template to create your newsletter, I hope you enjoy it and I hope your readers enjoy what you create with it. The wide margins and open space make this a very printable document and as long as you like teal then it should would out great for you to use.

Enter information about your current events, sports activities, club news or any other information you wish to share to readers of this document. It is great that there are five spots for different articles and each section is clearly separated so your text won't bleed together. Minimal, yet eye catching bold graphics make this a modern and sophisticated template for any organization or business to use as well.

NEWS

This is the start to your third mini article with the title news. This would be a great section to make a list with bullet points or list dates and upcoming events.

- Example one
- Example two
- Example three
- Example four

The central article of your newsletter is a perfect area to include quotes or a small snippet about the many going's on and activities of your school. You could also insert a photo, logo, picture, clipart or graphic into this spot. The size of the area measures 3 inches wide, by 2.75 inches tall to fit into this spot. You can insert am image right into the text box.

IMPORTANT

This is the closing text box that contains important information about your organization. You can change the title by clicking on the word above which is contained within a separate text box for easy editing. This free Microsoft Word newsletter template was created by http://www.worddraw.com and please visit the site for more great customizable freebies.