



BIWEEKLY PAY SCHEDULE

Period Number	Period Start Week 1 Start	Week 1 End	Week 2 Start	Period End Week 2 End	Entries Deadline	Complete Payroll Deadline	Pay Date
1	Mon, 12/25/2023	Sun, 12/31/2023	Mon, 1/1/2024	Sun, 1/7/2024	Mon, 1/8/2024	Wed, 1/10/2024	Fri, 1/12/2024
2	Mon, 1/8/2024	Sun, 1/14/2024	Mon, 1/15/2024	Sun, 1/21/2024	Mon, 1/22/2024	Wed, 1/24/2024	Fri, 1/26/2024
3	Mon, 1/22/2024	Sun, 1/28/2024	Mon, 1/29/2024	Sun, 2/4/2024	Mon, 2/5/2024	Wed, 2/7/2024	Fri, 2/9/2024
4	Mon, 2/5/2024	Sun, 2/11/2024	Mon, 2/12/2024	Sun, 2/18/2024	Mon, 2/19/2024	Wed, 2/21/2024	Fri, 2/23/2024
5	Mon, 2/19/2024	Sun, 2/25/2024	Mon, 2/26/2024	Sun, 3/3/2024	Mon, 3/4/2024	Wed, 3/6/2024	Fri, 3/8/2024
6	Mon, 3/4/2024	Sun, 3/10/2024	Mon, 3/11/2024	Sun, 3/17/2024	Mon, 3/18/2024	Wed, 3/20/2024	Fri, 3/22/2024
7	Mon, 3/18/2024	Sun, 3/24/2024	Mon, 3/25/2024	Sun, 3/31/2024	Mon, 4/1/2024	Wed, 4/3/2024	Fri, 4/5/2024
8	Mon, 4/1/2024	Sun, 4/7/2024	Mon, 4/8/2024	Sun, 4/14/2024	Mon, 4/15/2024	Wed, 4/17/2024	Fri, 4/19/2024
9	Mon, 4/15/2024	Sun, 4/21/2024	Mon, 4/22/2024	Sun, 4/28/2024	Mon, 4/29/2024	Wed, 5/1/2024	Fri, 5/3/2024



2025

Biweekly Payroll Calendar

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

PAY SCHEDULE KEY:

Company Holiday

Bank Holiday

Pay Date

1 Start of Pay Period

Entries Deadline

Finalize Payroll

r Deadline