

2017 ATP Application



Eligibility Requirements

Before taking the exam, all candidates must first satisfy the Work Experience and Education/Training criteria. Please refer to the requirements on Page 2 of the application.

RESNA 2017 ATP Exam Schedule

The ATP exam closed October 31, 2016 and will reopen on March 6, 2017. [During this closure, RESNA will analyze the results of the first round of testing that followed the July 1 launch of the updated exam and will determine the passing cut-off score for the exam.] RESNA will begin accepting applications for 2017 ATP testing beginning January 1, 2017.

Test Window	Testing dates	Applications accepted	Applications accepted with late fee of \$50
Winter/Spring	March 6 – June 30	January 1 – February 28	March 1 – March 15
Summer	July 1 – September 30	April 1 – May 31	June 1 – June 15
Fall	Oct. 1 – December 31	June 1 – August 31	Sept. 1 – Sept. 15

RESNA ATP Application Checklist

☐ Page 1	Contact, exam scheduling, and payment information. • If you are paying by check or money order, please attach your payment.
☐ Page 2	Eligibility Requirements Table / Education • Include a copy of diploma/GED or transcript • Depending on your education level, you may be required to submit documentation of assistive technology education/training (See table under "Eligibility Requirements").
☐ Pages 3, 4, 5	Work Experience form with complete description of your AT direct consumer service-related work responsibilities/duties and time spent in those activities (Page 3) Employer Verification of work experience, signature and contact information. (Page 4) If you are a company owner or have no supervisor, you must complete the Reference Verification form (3 copies) on page 5 in place of Page 4.
☐ Page 6	Good Moral Character Affirmation Form
☐ Pages 7-8	Applicant Profile Information

Submit all pages of the completed application with supporting documentation to:

RESNA
1700 North Moore Street Suite 1540
Arlington, VA 22209-1003

Fax: 703-524-6650; Email: certification@resna.org

To avoid duplicate charges on your credit card, submit your application just once.

Within three weeks of receiving your application, if RESNA determines that you have satisfied the eligibility criteria, then RESNA will email you a confirmation notice with instructions for scheduling your exam with Prometric.

For questions, please contact RESNA at 703-524-6686 or certification@resna.org