

Example Task Chart

The Detailed Project Plan

Project Tasks	Estimated Days Required							Schedule	
	EPPIC, Inc.			TMC Corporation					
	GW	CS	PS	PM	PT	PP	Other (each)	Start	End
1. Identify, contact, and recruit three to five "Project Team" members for the Working Committee to provide input, critique, and support to the Analysis, Design, Development, and Pilot Testing effort	–	–	–	2.0	–	–	–		
2. Coordinate logistics for Task 4 •Room arrangements •Equipment arrangements •Invitations and information to attendees •Meal/refreshments •Final confirmation of invited attendees' intentions to attend	0.25	–	–	1.0	–	–	–		
3. Prepare to conduct Task 4 •Meeting process design •Presentation preparation •"Straw" models/starter prototypes for use in Task 4	1.0	2.0	2.0	–	–	–	–		
KEY:	EPPIC, Inc. GW = Guy Wallace CS = Consultant Support PS = Production Support			TMC Corporation PM = Project manager PT = Project Team PP = Pilot Participants					