Weekly Timesheet

| Employee Number: | Week Number: |
|------------------|--------------|
|------------------|--------------|

| Day | Start Time | Break Start | Break End | End Time | Overtime Start | Overtime End | Total Time |
|-------------|------------|-------------|-----------|----------|----------------|--------------|------------|
| Monday | | | | | | | |
| Tuesday | | | | | | | |
| Wednesday | | | | | | | |
| Thursday | | | | | | | |
| Friday | | | | | | | |
| Saturday | | | | | | | |
| Sunday | | | | | | | |
| Total Hours | | | | | | | |

| mployee Signature: | Manager Signature: |
|--------------------|--------------------|
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