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How to Copy and Paste on Mac

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How to copy and paste on Mac using the keyboard

How to copy and paste on Mac using a mouse

How to copy and paste on Mac using menus

How to Copy and Paste on Mac (with a Keyboard)

One of the easiest and most common ways to copy and paste on Mac uses a keyboard. Basically, it's the Apple equivalent to the Ctrl+C and Ctrl+V shortkeys that Windows PC users rely on.

So how do you copy and paste using the keyboard on Mac?

1. Select the file or text you want to copy. To select a part of the text, click and drag your cursor to highlight the area you need. To select a file, simply click on it once.
2. Once you've highlighted what you need to copy, press the **Command** and **C** keys (Command+C) simultaneously on your keyboard.
3. Now open a file/folder where you want the copied information to be pasted, and press the **Command** and **V** keys (Command+V) at the same time.

Bonus tip: If you need to select and copy the entire text or all files in a folder, press the **Command** and **A** keys (Command+A) together. There's no need to drag your cursor around forever to select!

How to Copy and Paste on Mac (Using a Mouse)