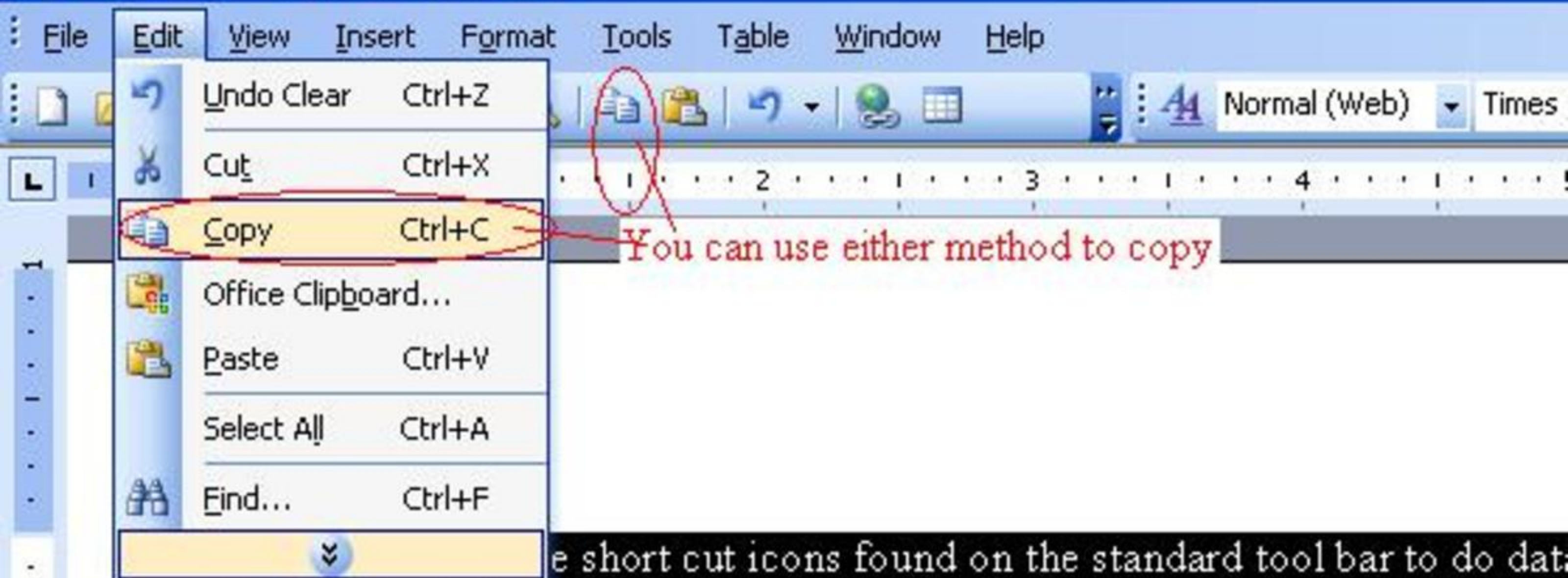




You can use the short cut icons found on the standard tool bar to do data replication instead of using the edit menu.

Cut – This command removes the selected portion from its current position and places it on the clipboard. Once you cut anything, it is held on the clipboard awaiting your next move.

- Select what you want to cut.
- Click the Cut icon.

Copy

- Select what you want to copy.
- Click the Copy icon.