Annual Attendance Record 2015 Quarterly Summaries on Reverse

Department Position													SS#Date Hired							
	H Ado						State				ZIP			Telephone						
Sum	Mon	Tue	Wed	Thu	Fri	Sat 3	Bun	Mon 2	Tue	Wed 4	Thu	Fel	Set 7	Sun			Wed 4	Thu	Fel:	Set
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Federal Holiday H - Holdey V - Vacation

1 - Illness

B - Bereavement

A - Accident on Job

J - Jury Duty

L - Leave Without Pay

P - Personal Time

S - Suspension

U - Unexcused

F - Family Leave Act