

Home

Documents

Product List

Pages

Site contents

Recent

Team Calendar

Alerts for Office 365 by
Virto

Kanban Board For Office
365

Virto Calendar App

Soft Skills Training

Business Strategy Courses

Risk Management Courses

Marketing Team Vacation

Sales Team Vacation

Marketing Calendar

Sales Calendar

Recycle Bin

 EDIT LINKS

Name and Type

Type a name for this column, and select the type of information you want to store in the column.

Column name:

Event type

The type of information in this column is:

- ☐ Single line of text
- ☐ Multiple lines of text
- ☐ Choice (menu to choose from)
- ☐ Number (1, 1.0, 100)
- ☐ Currency (\$, ¥, €)
- ☐ Date and Time
- ☐ Lookup (information already on this site)
- ☐ Yes/No (check box)
- ☐ Person or Group
- ☐ Hyperlink or Picture
- ☒ Calculated (calculation based on other columns)
- ☐ Image
- ☐ Task Outcome
- ☐ External Data
- ☐ Managed Metadata

Additional Column Settings

Specify detailed options for the type of information you selected.

Description:

Formula:

"|||" & [Event type] & "|||" &
[Title]

Insert Column:

Category
Check Double Booking
Compliance Asset Id
Created
End Time
Free/Busy
Location
Modified
Start Time
Title

Add to formula