Team Calendar › Settings

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List Information

Name:	Team Calendar
Web Address:	https://m365x42079013.sharepoint.com/sites/SalesAndMarketing/Lists/Team Calendar/calendar.aspx
Description:	Shared calendar for Contoso team.

General Settings

- List name, description and navigation
- Versioning settings
- Advanced settings
- Validation settings
- Audience targeting settings
- Rating settings
- Form settings

Permissions and Management

- Delete this list
- Permissions for this list
- Workflow Settings
- Apply label to items in this list or library
- Enterprise Metadata and Keywords Settings

Content Types

This list is configured to allow multiple content types. Use content types to specify the information you want to display about an item, in addition to its poli

Content Type	Visible on New Button
Event	✓

- Add from existing site content types
- Change new button order and default content type

Columns

A column stores information about each item in the list. Because this list allows multiple content types, some column settings, such as whether information

Column (click to edit)	Type
Attendees	Person or Group
Banner URL	Hyperlink or Picture
Category	Choice
Check Double Booking	Check Double Booking