

(Name of Project, Date)

**Proposed Budget**  
(Based on a 12-month budget)

**A. Direct Salaries and Wages**

**Personnel**

**Total \$ XXXXXX**

Position Title and Name	Annual	Time	Months	Amount
(Example--only for Direct Personnel) Director, Research & Development Joe Smith	XXX	20%	12 months	XXX

**Justification**

**Director, Research & Development**

**Joe Smith**

Joe Smith has been with NACCHO since 1993. He is responsible for oversight of the cooperative agreement activities and ensures that all necessary reports/documentation are Submitted accordingly.