

December 2023

SUN	Dec 31	365/0	MON	Jan 1	1/365	TUE	Jan 2	2/364	WED	Jan 3	3/363
7			7			7			7		
:15			:15			:15			:15		
:30			:30			:30			:30		
:45			:45			:45			:45		
8			8			8			8		
:15			:15			:15			:15		
:30			:30			:30			:30		
:45			:45			:45			:45		
9			9 Annual review 8 meeting			9			9		
:15						:15			:15		
:30						:30			:30		
:45						:45			:45		
10			10			10			10		
:15			:15			:15			:15		
:30			:30			:30			:30	Team meeting	

2024-2025 Appointment Book

Weekly Planner

January

THU	Jan 4	4/362	FRI	Jan 5	5/361	SAT	Jan 6	6/360
7			7			7		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
8			8			8		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
9			9			9		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
10			10			10		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
11	Lunch meeting With client		11			11		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
12			12			12		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
1			1			1		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
2			2			2		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
3	Pick-up Liam from school		3			3		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
4			4			4	Mom's birthday party	
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
5			5			5		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
6			6	Dinner date with hubby		6		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
7			7			7		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		
8			8			8		
:15			:15			:15		
:30			:30			:30		
:45			:45			:45		

Notes

Prepare report for last year's sales.

To-Do

- ☐ Buy gift for mom
- ☐ Organize mom's
- ☐ bday party

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			