

Calendar

January 2010

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2010

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	1	2	3	4	5	6
7	8	9	10	11	12	13

My Calendars

- ☒ Calendar
- ☐ Swim & Yoga Options
- ☐ Calendar (backup) in Arc
- ☐ Calendar in Archive Folders
- ☐ Calendar in Archive Folders
- ☐ Swim & Yoga Options in

Open a Shared Calendar...

Calendar

Contacts

Mail

Calendar

January 17 - January 23

	Sunday, Jan 17	Monday, Jan 18	Tuesday, Jan 19	Wednesday, Jan 20	Thursday, Jan 21	Friday, Jan 22	Saturday, Jan 23
Debbie		Martin Luther King Jr. Day			Kristin's Birthday	Dennis Sr's Birthday	Playdate (DNGN)
5 am	7 am						
6:00	8:00						
7:00	9:00						
8:00	10:00					Walk with Michelle	
9:00	11:00				Lennie (Folders)		
10:00	12 pm				Productivity Session (Phone & Web)		
11:00	1:00	Juli Klein				Lunch w/Jim Rush (TBD)	
12 pm	2:00				GO System Certification		
1:00	3:00						
2:00	4:00				Debbie		
3:00	5:00						
4:00	6:00						
5:00	7:00						
6:00	8:00				Book Club (711 N Ellsworth)		
7:00	9:00						
8:00	10:00						

Options

Preferences Mail Setup Mail Format Spelling Security Other

E-mail

Change the appearance of messages and the way they are handled.

Junk E-mail... E-mail Options...

Calendar

Customize the appearance of the Calendar.

☒ Default reminder: 15 minutes Calendar Options...

Tasks

Change the appearance of tasks.

Reminder time: 7:00 AM Task Options...

Contacts

Change default settings for contact and journal.

Contact Options... Journal Options...

Notes

Change the appearance of notes.

Note Options...

OK Cancel Apply