

DOLLAR GENERAL

Dollar General strives to maintain a safe and drug free environment by conducting background checks and drug tests (as permitted by law).

a few of the great benefits Dollar General offers employees...

- Vacation (full-time employees)
- Cash bonus for eligible positions
- 401(k) Savings and Retirement Plan
- Health insurance for all employees

Complete all areas of the application in black ink. An incomplete or inaccurate application may delay consideration for employment.

Date

Location/Store Number

FOR HIRING MANAGER USE ONLY

Assessments:
☐ Meets Standards
☐ Does Not Meet Standards

PERSONAL INFORMATION

Full name: Social Security Number: X X X – X X –

Present address: Street City State Zip code

Primary phone: Alternate phone:

When is the best time to call? Preferred phone: ☐ Primary ☐ Alternate

Email address: Are you 18 years of age or older? ☐ Yes ☐ No

You must be at least 18 years of age to work for Dollar General unless otherwise required by law.

GENERAL

Do you have any relatives employed by Dollar General? ☐ Yes ☐ No

If yes, please list name(s) and where they work:

Are you legally authorized to work in the United States and able to demonstrate this by providing appropriate documentation? ☐ Yes ☐ No

Will you now or in the future require sponsorship for employment visa status? ☐ Yes ☐ No

Have you ever been convicted of a crime (other than a minor traffic violation)? ☐ Yes ☐ No

(Illinois applicants: You are not obligated to disclose sealed or expunged records.)

If yes, please explain:

Candidates who select yes are not automatically disqualified from consideration for employment.

How did you find out about employment opportunities at this location?

☐ Website ☐ In-Store Signage ☐ Newspaper ☐ Employee Walk-In

☐ Agency ☐ Career Fair ☐ College Recruiting ☐ Relative

☐ Employee Referral (Name)

☐ Other (specify)

EMPLOYMENT

Have you ever worked for Dollar General? ☐ Yes ☐ No If yes, where:

When: Under what name: Reason for leaving:

Position(s) desired: Pay Expected:

When will you be available to begin work? Will you have a reliable means of transportation? ☐ Yes ☐ No

How many hours per week would you expect to work? Are you available to work: ☐ Part-time ☐ Full-time

When are you available to work?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

Many of our stores are open for business on holidays, weekends, and special events. While we attempt to reasonably accommodate the personal needs of our employees (including sincerely held religious beliefs), ultimately the work schedules are based on business needs and may be subject to change on a weekly basis.

Do you have experience working in a distribution center or warehouse? ☐ Yes ☐ No

Do you have experience working in a retail store? ☐ Yes ☐ No

If applying at a store location, why do you want to work in a sales oriented environment?

What customer service experience do you have?

EDUCATION

School	Name and Location of School	Course of Study	Circle number of years completed	Did you graduate?	Degree or Diploma
High School			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocational or Business			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Specify professional designations, certifications, licenses or registrations held related to the job(s) applied for:

Issued in what state? Expiration Date:

Check area(s) in which you are skilled/licensed:

☐ Cash Register ☐ Calculator ☐ Pricing Gun ☐ Baler ☐ Fork Lift

☐ Stand Up Fork Lift ☐ Electric Pallet Jack ☐ Manual Pallet Jack ☐ RF Scanning Unit ☐ Food Scale/Wrapping

☐ CDL ☐ Computer ☐ Software (list programs):

☐ Other skills: