

Form 1096 Department of the Treasury Internal Revenue Service		Annual Summary and Transmittal of U.S. Information Returns	OMB No. 1545-0048 1999
NAME (Last, first, middle initial) ABC Corporation, Inc. Street address (including room or suite number) 1320 Green Road, Suite L City, state and ZIP code Mathews, NC 28105		If you are not using a preprinted label, enter in box 1 or 2 below the identification number you used as the filer on the information returns being transmitted. Do not fill in both boxes 1 and 2. Name of person to contact if the IRS needs more information Telephone number () - () - ()	
1. Employer identification number 58-1234567		For Official Use Only 	
2. Social security number	3. Total number of forms	4. Federal income tax withheld	5. Total amount reported with this Form 1096
	1	\$	13200.00
Enter an "X" in only one box below to indicate the type of form being filed		If this is your F-941 return, enter an "X" here: <input type="checkbox"/>	
1099-INT	1099-DIV	1099-B	1099-MISC
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1099-ERR	1099-NEC	1099-990	1099-1099
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other parties (e.g., payees) should first have received the correct information regarding documents, and to the best of your knowledge and belief they do not intend use copies.

FILE COPY

Signature _____ Title _____ Date _____

Instructions

Purpose of Form. Use this form to transmit paper Forms 1099, 1098, 5498, and W-2(s) to the Internal Revenue Service. (See Where To File on the back.) DO NOT USE FORM 1096 TO TRANSMIT MATHEMATICAL, NOT Form 4354, Transmittal of Information Returns Reported Magnetically/Electronically.

Use of Preprinted Label. If you received a preprinted label from the IRS with Package 1096, place the label in the same and address area of this form inside the brackets. Make any necessary changes to your name and address on the label. However, do not use the label if the taxpayer identification number (TIN) shown is incorrect. Do not prepare your own label. Use only the IRS preprinted label that came with your Package 1096.

If you are not using a preprinted label, enter the filer's name, address (including room, suite, or other unit number), and TIN in the spaces provided on the form.

Filer. The name, address, and TIN of the filer on this form must be the same as those you enter in the upper left area of Form 1099, 1098, 5498, or W-2(s). A filer includes a payer, a recipient of mortgage interest payments (including points) or student loan interest, an educational institution, a broker, a barter exchange, a creditor, a person reporting real estate transactions, a trustee or issuer of an individual retirement arrangement or a mutual savings account (MSA) (including a 529 plan/College MSA), and a lender who acquires an interest in secured property or who has reason to know that the property has been abandoned.

Transmitting to the IRS. Send the forms in a flat mailing (not bubble). Group the forms by form number and barcode each group with a separate Form 1096. For example, if you must file both Forms 1099 and 1098-A, complete one Form 1096 to transmit your Forms 1099 and another Form 1096 to transmit your Forms 1098-A. You need not submit original and corrected returns separately. Do not send a Form 1099, 5498, etc. containing summary (S-Elect) information with Form 1096. Summary information for the group of forms being sent is entered only in boxes 3, 4, and 5 of Form 1096.

Box 1 or 2. Complete only if you are not using a preprinted IRS label. Individuals not in a trade or business must enter their social security number in box 2; sole proprietors and all others must enter their employer identification number in box 1. However, sole proprietors who do not have an employer identification number must enter their social security number in box 2.

Box 3. Enter the number of forms you are transmitting with this Form 1096. Do not include blank or voided forms or the Form 1096 in your total. Enter the number of correctly completed forms, not the number of pages, being transmitted. For example, if you transmit one page of three-to-a-page Forms 5498 with a Form 1096 and you have correctly completed two Forms 5498 on that page, enter "2" in box 3 of Form 1096.

Box 4. Enter the total Federal income tax withheld shown on the forms being transmitted with this Form 1096.