

PROJECT SCHEDULE WITH MONTHLY GANTT CHART CREATION TEMPLATE

Enter the date
of the first Monday of
each month ---->

Enter the date of the first Monday of each month ---->	Q1															Q2														
	JANUARY					FEBRUARY					MARCH					APRIL					MAY					JUNE				
	6	13	20	27		3	10	17	24		2	9	16	23	30	6	13	20	27		TODAY			25		1	8	15		
PROJECT WEEK									1	2	3	4	5	6	7	8	9	10	11	12				16	17	18	19	20		
PHASE ONE									Project Charter																					
Project Conception and Initiation									Plan Review																					
									Initiation																					
PHASE TWO												Scope and Goal Setting																		
Project Definition and Planning													Budget																	
												Work Bkdwn Structure																		
												Gantt Chart																		
												Communication Plan																		
												Risk Management																		
PHASE THREE																Status and Tracking														
Project Launch of Execution																					KPIs									
																										Quality				
																			Forecasts											