



Company Name

Company Address

Company Phone: 555-555-5555555

Company Fax: 123-112-123456

Company Website: www.websiteaddress.com

Company Email: abc@example.com

To: _____

From: _____

Date: _____ Account No: _____

Shipping Date: _____ Shipping Co: _____

Department Name: _____

Description	Total Quantity:	Shipping No:	Total Weight:	Product No:

Additional Notes:

Authorized Signatures

Packing List Template