

PLANNER FOR QUARTERLY WORK CALENDAR

Quarter	Month	Week 1	Week 2	Week 3	Week 4
Q1	January	Jan 01 - Jan 07	Jan 08 - Jan 14	Jan 15 - Jan 21	Jan 22 - Jan 31
	February	Feb 01 - Feb 07	Feb 08 - Feb 14	Feb 15 - Feb 21	Feb 22 - Feb 28
	March	Mar 01 - Mar 07	Mar 08 - Mar 14	Mar 15 - Mar 21	Mar 22 - Mar 31
Q2	April	Apr 01 - Apr 07	Apr 08 - Apr 14	Apr 15 - Apr 21	Apr 22 - Apr 30
	May	May 01 - May 07	May 08 - May 14	May 15 - May 21	May 22 - May 31
	June	Jun 01 - Jun 07	Jun 08 - Jun 14	Jun 15 - Jun 21	Jun 22 - Jun 30
Q3	July	Jul 01 - Jul 07	Jul 08 - Jul 14	Jul 15 - Jul 21	Jul 22 - Jul 31
	August	Aug 01 - Aug 07	Aug 08 - Aug 14	Aug 15 - Aug 21	Aug 22 - Aug 31
	September	Sep 01 - Sep 07	Sep 08 - Sep 14	Sep 15 - Sep 21	Sep 22 - Sep 30
Q4	October	Oct 01 - Oct 07	Oct 08 - Oct 14	Oct 15 - Oct 21	Oct 22 - Oct 31
	November	Nov 01 - Nov 07	Nov 08 - Nov 14	Nov 15 - Nov 21	Nov 22 - Nov 30
	December	Dec 01 - Dec 07	Dec 08 - Dec 14	Dec 15 - Dec 21	Dec 22 - Dec 31