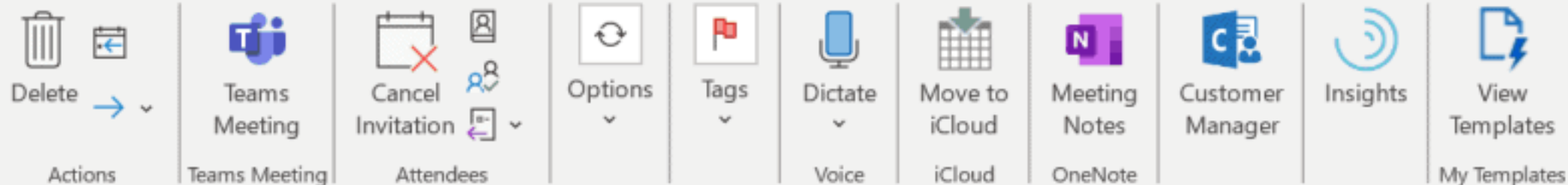
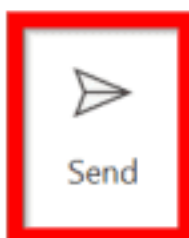


File **Meeting** Scheduling Assistant Insert Format Text Review Help Tell me what you want to do

You haven't sent this meeting invitation yet.



From

Title

How to Send a Calendar Invite in Outlook

Required

#Mgt Team

Optional

Start time

Wed 18/12/2019



08:00

☐ All day

Time zones

End time

Wed 18/12/2019



08:30



Make Recurring

Location

Room Finder

Room Fin...

◀ December 2019 ▶

Mo	Tu	We	Th	Fr	Sa	Su
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

☐ Good ☐ Fair ☐ Poor

Choose an available room:

None

Suggested times: