

File Home Insert Page Layout Formulas Data Review View Developer



Margins



Orientation



Size



Print Area



Breaks



Background



Print Titles



Width



Height



Scale



Gridlines



Headings



Arrange



Normal

Top: 0.75"

Left: 0.75"

Header: 0.3"

Bottom: 0.75"

Right: 0.7"

Footer: 0.3"



Wide

Top: 1"

Left: 1"

Header: 0.5"

Bottom: 1"

Right: 1"

Footer: 0.5"



Narrow

Top: 0.75"

Left: 0.25"

Header: 0.3"

Bottom: 0.75"

Right: 0.25"

Footer: 0.3"

Custom Margins...

Margin option in Page Layout

Clicking this will generate custom margin dialogue