BLANK INVOICE TEMPLATE

INVOICE

DATE

INVOICE NO.

Payment due upon receipt.

BILL TO

SHIP TO

DESCRIPTION	TOTAL

Remarks / Instructions:

SUBTOTAL	
enter total amount DISCOUNT	
SUBTOTAL LESS DISCOUNT	
enter percentage TAX RATE	%
TOTAL TAX	
SHIPPING/HANDLING	
OTHER	
TOTAL	$

Please make check payable to

THANK YOU

For questions concerning this invoice, please contact